



DISTRICT SCHOOL BOARD OF PASCO COUNTY

MIS Form #177  
Rev. 6/10

INTERNAL ACCOUNTS FUNDS

FINANCIAL RECAP - FUND RAISING APPLICATION

School \_\_\_\_\_ Sponsor Name \_\_\_\_\_

Immediately upon completion of a resale activity (or at year-end for continuous activities) the sponsor must submit this form to the bookkeeper attaching any needed explanations.

The bookkeeper will:

1. verify the information, initial, and date the form;
2. send copies to the principal or person designated to oversee school activities and to the sponsor;
3. file the original and attachments.

Any voided or unused receipts or other prenumbered documents must be returned.

Fund Raising Account Name and Number \_\_\_\_\_

	<b>EXPECTED</b> (from application MIS Form #176)	<b>ACTUAL</b> (from ledger)	<b>VARIANCE</b>
<b>Total Revenues</b>	\$ _____	\$ _____	\$ _____
<b>Total Expenses</b>			
Cost of Sales	\$ _____	\$ _____	\$ _____
Other Costs	\$ _____	\$ _____	\$ _____
<b>Grand Total Costs</b>	\$ _____	\$ _____	\$ _____
<b>Net Profit or (Loss)</b>	\$ _____	\$ _____	\$ _____

Explain any variance \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sponsor Signature \_\_\_\_\_

Date \_\_\_\_\_

Verified by Bookkeeper (initial) \_\_\_\_\_

Date \_\_\_\_\_

DISTRIBUTION: White-Bookkeeper, Canary-Sponsor